

Skeffling Parish Council

Minutes of meeting held on 7th June 2022

Present:- Cllr R. Newsam Chair **(RN)** Chair

Cllr D Gent **(DG)**

Cllr H Wykes **(HW)**

Clerk – L Purdon

- 1/ To receive apologies for absence – L. Payne, P. Payne, J Sizer
- 2/ Councillors to disclose interests in matters to be discussed – non
- 3/ To confirm Minutes of the meeting held on 3rd May 2022 – proposed by **DG**, seconded by **HW**, and Agreed by **RN**
- 4/ Matters arising – to consider any matters arising from the May meeting – **RN** advised that nothing more Has been heard about the repair work requested on the public right of way and asked the clerk to contact ERYC again.
- 5/ To agree Schedule of Payments for June –

Clerks' salary (May)	£110.00
Larsen & Co	£ 66.00

RN issued cheques for the above.

Presentation of AGAR documents –
- 6/ To agree the Certificate of Exemption – proposed by **RN**, signed by **RN** and Clerk
- 7/ To receive and note the Internal Auditors Report – proposed by **RN**
- 8/ To approve Annual Governance Statement (section 1) – proposed by **RN**, signed by **RN** and clerk
- 9/ To approve Accounting statements (section 2) – proposed by **RN**, signed by Clerk and **RN**
- 10/ Responsible Financial Officer to Certify Accounts and present for approval – proposed by **RN**, signed by Clerk and **RN**
- 11/ Public Rights Period – to agree Skeffling Parish Council Notice of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority). Suggested dates Monday 13th June – Friday 22nd July – **RN** proposed approval
- 12/ To receive Clerk report and Councillor updates – Clerk advised that the damaged road sign for Chapel Lane has been reported.

A filing cabinet has been donated to the parish council and a letter of thanks will be sent out.

RN advised that a new Pumping Station is to be built to replace the old one on the Humber Bank.

The village walkabout by ERYC – a few more items to be looked at were discussed.

- 13/ To note correspondence received –
ERYC Code of Conduct Training details
Invitation to the Civic Service of Choral Evensong to Celebrate the Platinum Jubilee
Of HM The Queen on Sunday, 5th June.
- 14/ To receive an update on the Bank Account – Clerk advised still waiting to hear back.
- 15/ To approve the Emergency Plan – **RN** asked for this item to be deferred and added to the
Agenda for the next meeting when all Councillors will be present
- 16/ To adopt a Complaints Policy and Procedure document – **RN** asked for this item to be deferred and
Added to the Agenda for the next meeting when all Councillors will be present
- 17/ To discuss repairs to the playground area – **RN** advised that the swing has now been repaired. After a
Lengthy discussion about other work that still needs to be carried out in the playground area and in and
Around the village hall, it was agreed to leave this until the next meeting when all Councillors will be
Present to arrange a day over one weekend to meet up. **RN** has a list of the work that needs to be carried
out and it was agreed to ask the Village Hall Committee for help with financing this. It was also agreed for
the clerk to post a message on the Facebook page to ask for help from the community once a date has been
agreed.
- 18/ To consider additional equipment for the playground – **DG** discussed the option of adding more items of
equipment to the playground and it was agreed he will provide details of costs etc at the next meeting.
- 19/ To consider Bonfire Night Fireworks – **DG** discussed the possibility of arranging a Bonfire Night event
This year and after much discussion it was agreed he will look more into arranging this.
- 20/ Members of the public are invited to address the council – non
- 21/ A.O.B. - **RN** asked for the budget to be added to the next agenda.

Meeting closed at 9pm

Next meeting on 5th July 2022



18.7.22.